

Vidya Bhawan Rural Institute, Udaipur

Near Siphon Chouraha, Badgaon Road, Udaipur 0294-2453088

TENDER DOCUMENT FOR COLLEGE CAFETERIA

1. The terms and conditions for the award of contract is annexed as **Annexure I**
2. The tender should be submitted:
Financial Bid in a sealed envelope duly super scribed TENDER FOR COLLEGE CAFETERIA
One sealed envelopes containing bid is to send addressed to the "Director, Vidya Bhawan Rural Institute, Udaipur". The tender is to be submitted on or before the last date and time.
3. The Financial Bids should contain the best competitive rates without any compromise on the quality of the eatables to be served
4. A Committee duly constituted by the College may visit the Tenderer's working place on any day after opening of the Financial Bid and assess the performance/ quality of food items and services provided by the tenderer. The evaluation shall be based on presentation, quality, feedback from clients, service quality, hygiene, cleanliness, efficiency in handling cash transactions etc.
5. The Director, VBRI reserves the right to accept /reject any or all tenders without assigning any reason thereof.
6. Important Details:
 - (i) Last Date and Time for Submission : 18/08/2025 up to 4.00 p.m.
 - (ii) Date, Time and Place of Opening of the Tender : 19/08/2025 at 10.00 p.m. in the VBRI

Annexure I - TERMS AND CONDITIONS

1. The successful tenderer (hereinafter called as the Contractor) shall be required to execute a contract with the Director of the College (here in after called as the Agreement). Under exceptional circumstances the Director reserves the right to change any of the terms and conditions mentioned herein as and when necessary. The duration of the contract will be for a period of one year tentatively commencing from 01/09/2025. The contract, however, may be renewed for a further period of two years at the discretion of the Director.
2. In case of any dispute arising out of the interpretation of the terms and conditions of the Agreement, the decision of the Director of the College shall be final and binding.

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VTECHA
Smt.
Kiran
Smt.
Smt.



3. Any amendment to this Agreement shall not be valid and binding on the parties unless it is made in writing and signed by both the parties.

Payments to College

1. The Contractor shall be required to furnish a Performance Security at the time of signing of the agreement for an amount of Rs. 25,000/- in the form of an Account Payee DD, Fixed Deposit, from a commercial bank in favour of Director, Vidya Bhawan Rural Institute, Udaipur. Failure to furnish Performance Security by the Contractor shall constitute sufficient grounds for the annulment of the agreement and for forfeiture of Security.

The Performance Security shall be kept with the Director of the College and it shall be refundable upon termination of agreement. However, if during the agreement, the contractor withdraws his services and/ or fails to discharge his services according to terms & conditions of the agreement and up to the satisfaction of the College Director, the said security shall be forfeited.

2. The Contractor shall also pay the following sums to the College:

S. No.	Head	Amount (in Rs)
1.	Facility Service Charges	Rs.10,000 per month + GST (Negotiable) To be deposited in advance every month
2.	Water Charges	Rs. 500/- per month
3.	Electricity Charges (for kitchen area)	On actual basis(sub-meter reading)
4.	Garbage Collection Charges	Rs. 500 per month

Timings/Days

The Cafeteria shall be kept open on all working days throughout the duration of the agreement. The timings shall be from 09:00 a.m. to 5.00 p.m.

The Contractor may also be asked by the Director of the College to close the Cafeteria temporarily even on working day(s).

Place of Service

1. The Contractor shall maintain punctuality in providing the services.
2. The Contractor shall provide certain items, out of approved ones, on regular basis in consultation with the Cafeteria Committee. If the contractor desires to add any item other than what was previously finalised, the Contractor must seek prior written permission of the Director of the College for the items and rates.
3. The Contractor shall be required to make special arrangement for breakfast/lunch/dinner for the academic, extracurricular activities and/or other activities organized by the College as and when required by the Director of the College subject to a maximum of fifteen days in a year.

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Sawher, Sanjay, Sanjay, Kishan, Jait, Deypal

Quality

1. All materials used by the Contractor for preparation of food items, eatables, beverages, etc. shall be fresh and of wholesome quality. The Director of the College or any persons delegated by the Director has the right to inspect the premises and check food quality.
2. The College shall have the right to reject any or all of the food items and beverages etc. which the Director of the College deems to be not of sufficient quality. The Contractor will immediately make good any loss of items rejected which may arise on this account. Sub-standard items are to be destroyed immediately.
3. The Contractor shall be responsible for all costs and/or damages claimed by the consumers due to ill effects of food items, beverages etc. served in the Cafeteria.

Prices/Rates of Items (See Annexure III)

1. The rate of each item as approved by the College shall be applicable during the period of agreement. The Contractor shall display approved Rate List and menu conspicuously in/outside the Cafeteria premises. No rate will be revised without the approval of the Director.
2. The Contractor shall not charge prices more than the approved prices for each item. The Contractor shall not sell items on credit.

Regulatory Compliance

1. The Contractor shall comply with rules, regulations and by laws laid down by Central/State Health Authorities relating to preparation and supply of food items, beverages etc.
2. The Contractor should have valid Trade License and / or Valid Food License for operating the Cafeteria.
3. The Contractor shall be wholly responsible for payment of any and all taxes including but not limited to GST /Sales Tax / VAT, duties, cess under various Acts, Rules, Orders, and Notifications etc, issued and as amended from time to time by the Central or State Governments or any Local authority or Body. The College shall not be liable to pay such taxes, rates, duties etc., whether existing or which may accrue in future for the period of contract.
4. The Contractor is expected to restrict the use of polythene. Tea and coffee should be served in glass containers; food items should be served in melmoware plates.
5. The Contractor shall employ sufficient and competent staff under the Contractor's supervision for the fulfillment of the obligations under this agreement at own cost. If applicable, the Contractor shall be responsible to pay employees the minimum wages and/or other statutory payments like EPF/ESI etc as per the relevant laws/ Acts as amended from time to time.
6. The Contractor shall employ only such persons as are declared medically fit as certified by a government hospital. No such employee will be under the age of 18

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years. Documentary evidence will be provided by the Contractor. The Contractor shall provide complete list of workers he engages alongwith their residential address, photograph and other details such as Aadhar Number and its copy to the College.

7. The College shall never be treated as the employer of these employees and shall not be responsible for the terms and conditions of their employment. The Contractor shall be fully responsible for payment of any compensation etc. in case of any injury/casualty or mishap to any of the Contractor's employees during Cafeteria working hours.
8. The Contractor shall ensure that only authorised employees remain on the premises beyond normal working hours / night with specific approval of College Director.

Staff

1. The employees of the Contractor shall at all times be neatly and properly dressed in uniforms and shall wear identity cards provided to them.
2. The Contractor shall ensure disciplined, decent and courteous behavior by employees while they remain in the College premises. The Contractor shall be responsible and liable for all acts, deeds, misdeeds and conduct of employees.
3. In case an employee of the Contractor indulges in any act of indiscipline or misbehavior as observed by the College Director, then that employee will required to be removed by the Contractor.
4. The Contractor shall keep the College effectively indemnified against all actions, suits, proceedings, costs, damages, charges, claims and demands in any way arising due to actions or omissions by the Contractor and/or contractor's staff.
5. The Contractor shall ensure that no staff is involved in sale/supply of drugs, cigarettes, gutka, tobacco, pan masala and alcohol.

Running and Maintenance

1. The Contractor shall not enter into any sub-contract for running the College Cafeteria. The contractor shall ensure that the Cafeteria premises are not used to provide catering service for commercial purposes outside the College campus. Violation of this clause shall constitute sufficient grounds to terminate the contract.
2. The college shall provide space for kitchen, water and electricity connection. The College shall also provide fire extinguishers. The dining space and its furniture shall be provided by the College. The Contractor shall not make any changes in the existing structure/space.
3. The Contractor shall arrange for all equipment such as cooking stove, cooking gas cylinders, refrigerator, freezer, juice machine, utensils, crockery and items of similar nature of good quality at own cost.
4. The Contractor shall also arrange almirahs/racks required for storage of food

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stock/materials. The College will not be responsible for any loss or damage done or caused to its stock/materials on account of theft or other reasons.

5. The Contractor shall be responsible for maintenance and upkeep / cleanliness of Cafeteria premises (including furniture, fixtures, and other equipment) and its surroundings to the satisfaction of the College at own cost and expenses. The Contractor shall also be responsible for the safe and hygienic disposal of Cafeteria waste in the dustbins provided by the College.

Termination of Agreement

1. Notwithstanding anything contained herein, the Director of the College shall have the right to terminate the Agreement by giving one month's notice in writing to the Contractor without assigning any reason thereof.
2. The Director of the College can also terminate the Agreement immediately on the occurrence of any event which, in the exclusive opinion of the Director, necessitates the termination of this Agreement forthwith with forfeiture of security.

Obligation of Parties on Expiry/ Termination of Agreement

1. On expiry / termination of the tenure of the Agreement, a NO DUES CERTIFICATE must be submitted to the **Director of the College**.
2. On the expiry / termination of this Agreement, the Contractor shall stop functioning and hand over the vacant possession of the Cafeteria premises peacefully together with furniture, fixtures and equipment provided by the College in good condition. Occupation of the premises by the Contractor and/or staff after such termination will deemed to be that of a trespasser and the Contractor shall be liable to pay damages.
3. On the termination/ expiry of this Agreement, the Director of the College shall refund the security in full or part (after adjusting any dues, if pending) to the Contractor without interest.

Santhia

V. S. S. S.

S. S. S.
S. S. S.

or

K. S. S.
Q. S. S.

S. S. S.

S. S. S.